



2019 PLAAY Day Participation Guide

PLAAY Day is Thursday, Feb 21nd, 2019

Pre-exercise discussion & introduction with host begins at 9:45AM

Exercises take place from 10:00AM – 10:30AM

How to Connect

1. Accessing the “Live Stream”

- a. We have created two options for sites who want to access a live stream of the PLAAY Day activities. You can use whichever option you prefer and which your school allows:
 - i. YouTube Live: <https://www.youtube.com/watch?v=5S9CIWM4XOA>
 - ii. Facebook Live: <https://www.facebook.com/events/574342169705737/>

2. Setting up your classroom or gym to PLAAY

- a. The live stream is no different than any other video event that you might set up for your class or gym – if you can play a YouTube or Facebook video, you can watch the live stream.
 - i. Please coordinate with your school’s PE teacher and/or tech whiz if you plan on setting up in your gymnasium to ensure that everything works.
- b. What you need to be able to connect:
 - i. **Click the link!** All you need to connect this year is a browser that can access Facebook or YouTube. This is how you will access the live video.
 - ii. **Put it on the big screen!** Use a large monitor or projector so everyone can see.
 - iii. **Make it loud and proud!** Use external speakers for the best sound.
 - iv. **Keep up your energy!** If using a laptop, plug in your charger ahead of time.
 - v. **Stay connected!** Use a wired network connection if possible and turn off WiFi to reduce the risk of “losing” your wireless signal.
- c. We have two videos you can watch that cover the basics of streaming and connecting your computers for PLAAY Day 2019:
<https://www.youtube.com/watch?v=IZsi868xfgc>
<https://www.youtube.com/watch?v=4O3fTNOi2U0>

3. Support

- a. Prior to the event you should organize your computer, video and audio devices, and any technical support you may need. **Testing your ability to play a video before PLAAY Day will reduce the risk of problems on the big day.**
 - i. You may need additional IT support to ensure that everything is working correctly; please communicate with them through your normal process.
 - ii. If your IT support staff is unclear on what is being asked of them, please share this document. If they still have questions, have them email PLAAY IT Support at akplaay@gmail.com

Testing in Advance

4. General Recommendations

- a. At any time, it is possible to test your system by **playing any video on YouTube or Facebook**. Aside from a handful of pre-designated schools who will use two-way video, everyone will be using a live stream of the event. These live streams act much like standard YouTube and Facebook videos, so if you can watch an online video you should be good to go.
- b. We recommend testing everything at least once in the gymnasium or classroom that you plan to use for the actual event, to make sure it all works as expected:
 - i. The computer you plan to use for the PLAAY Day
 - ii. The speakers, projectors, or monitors that you plan to use
 - iii. Play the video in the space you plan to use, connected to the network you'll use, in order to make sure there aren't any connectivity or buffering issues
- c. If you run into issues please either ask your local IT support for help or email akplaay@gmail.com.

5. Closed Captioning Information

- a. PLAAY will be providing Closed Captioning services during PLAAY Day. You will be able to use the same connection information listed above, but will need to be sure to turn on the Closed Caption options on your live video.

